BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY

Executive Headteacher: Mrs S J Moore
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Abbey Road **Tel: 01778 391695**
Bourne

ABBEY ARK
CHILDCARE

4th June 2025

Dear Parent/Carers,

CLASS PHOTOGRAPHS
On **Monday 16th June**, Tempest Photography will be in Abbey Ark to take a group photograph of the Happy Hippos and Jolly Giraffes. If your child does not attend on a Monday morning but you would like them to be in the photograph, please arrive at Abbey Ark for **9.30am** if your child is in the Happy Hippos, and **9.40am** if your child is in the Jolly Giraffes.

PARENT/CARER CONSULTATIONS
From **18th June – 24th June**, we will be holding parent/carer consultations. This is the perfect opportunity for you to meet with your child's key person and myself to discuss how your child is learning and developing, and your chance to ask any other questions you have.

Appointments will be available from Wednesday 18th June to the following Tuesday 24th. We will put a sign-up sheet up by the gate and ask you to choose a slot and add your name to the list. Appointments will therefore be allocated on a first come, first served basis but we will of course try our best to accommodate everyone's busy schedules as best as we can. Each appointment will last for 10 minutes, and we ask for your support by arriving on time to allow us to keep to our schedule. Additionally, if you cannot attend your appointment, please do let us know as soon as possible so that we can offer it to someone else.

TRAINING DAY
On **Friday 27th June** Abbey Ark will be closed as it is a Training Day. We will remain open for those children who usually attend all year round or who have specifically booked in with myself.

STAY & PLAY SESSION
On **Wednesday 16th July** we would like to invite you to come along to our Stay & Play session from **2pm – 3pm**. This is a fantastic opportunity for you to come along and join in with some of the activities we have been enjoying and celebrate the end of term. If your child does not usually attend on a Wednesday, you are more than welcome to join us.

END OF TERM
The last day of term will be **Tuesday 22nd July**. Abbey Ark will remain open throughout the summer for the children who attend year-round or have pre-booked sessions with me.

If your child will not be attending at any point during the holidays—such as if you're going away or have made alternative arrangements—please let me know as soon as possible. This helps us potentially offer the space to another family.

If you'd like to make any changes to your child's sessions or hours during the holiday period, please get in touch as early as you can so we can plan our staffing accordingly. Similarly, if your child usually has breakfast with us or stays beyond 3pm, and your plans change, please inform me so we can make the necessary adjustments to our catering and staffing.

As always if you have any questions, please do not hesitate to contact me.

Kind Regards,
Miss Dalgleish
Abbey Ark Manager