

Abbey Academies Trust
KS2 Pupil Acceptable Use Agreement
Keeping safe: Zip it, Flag it, Block it!
These rules will keep everyone safe and help us to be fair to others.

Pupil Agreement

- ✓ I have read and I understand our Abbey Academies E-Safety rules.
- ✓ I will use the computer and Internet in a responsible way at all times.
- ✓ I know that Internet access may well be monitored.
- ✓ I know who to speak to if I have any concerns or problems linked to E-Safety.



ZIP IT
Keep your personal stuff private and think about what you say and do online.



FLAG IT
Flag up with someone you trust if anything upsets you or if someone asks to meet you offline.



BLOCK IT
Block people who send nasty messages and don't open unknown links and attachments.

To keep me safe whenever I use the internet...

- I will ask permission before using any ICT equipment (e.g. computers, iPad, digital cameras, etc.) and an adult will always know when I am using equipment.
- At all times, I will think before I click and remember Zip it, Flag it, Block it when using the internet, social networks and digital devices.
- I will keep my logins and passwords private, but understand I can share them with my teachers and parents.
- I will not use another person's password and logins.
- If I see anything that makes me uncomfortable, or I receive a message I do not like, I will not respond to it but I will immediately tell an adult in school or at home.
- When communicating online (in blogs, email, comments etc.) I will think about the words that I use and will not use words that may offend or upset other people.
- I will keep all my personal information private: name, address, school etc.
- I am aware that some websites and social networks have age restrictions and I should respect this. *(Most social networks age recommendation is 13 years old or older)*
- When posting online (e.g. on Seesaw) the comments I write, or information and work I upload, will always be polite and sensible. This includes being at school or completing home learning.
- I will not open an attachment, or download a file, unless I have permission or I know and trust the person who has sent it.
- I understand that people online might not be who they say they are. I will not arrange to meet someone I have only been in touch with online.

When using ICT equipment in school ...

- I understand that my behaviour will be monitored and if I am acting inappropriately then my parents/carers will be informed.
- I will not play games unless I have permission.
- I will only edit or delete my own files/work on the iPads and I will not look at other people's files without their permission.
- I will not take, copy or send photographs or videos of anyone.

Your name: _____ **Class:** _____

Signature: _____ **Date:** _____

Class teacher's signature: _____