



## Medication



As a school we understand that there are times when a child needs to be given medicine during the school day. Where possible we would encourage parents/carers to come in to school to administer such medicines personally. Where this is not possible staff may administer the medicine for you on completion of the appropriate documentation. All medicine must be in the original packaging and the appropriate spoon or syringe should be provided. Please speak to a member of staff for more information.

**Please note that medication cannot be administered without prior discussion.**

## After School Clubs



Don't forget that all after school clubs (apart from the Singing Squad) will finish this week on  
**Friday 25th November.**

A new club list will be sent out after the Christmas holidays.

## Nut Allergy

We have children in school who have a severe nut allergy.

For the safety of all concerned we should therefore like to remind you that packed lunches must not include items such as peanut butter or snack bars including nuts.



## Fireworks



A huge thank you to everyone that helped and attended the Bourne Town Fireworks this year. Our wonderful PTFA have raised £435 from their stalls.

Watch this space for more info regarding fundraising from the whole event.

Thank you as always for your continued support.

## Emails



Please may we remind you when emailing school you include your child's name and class.

Thank you as always for your cooperation.

## LATE ARRIVALS



We do have to record and report all late arrivals, which reflects poorly on our school.

**School starts promptly at 8.55 a.m.** gates are open from 8.45 a.m.

**School finishes at 3.15 p.m.**

**Please ensure your child arrives and is collected on time.**

May we also take this opportunity to remind you that if your child is poorly you should ensure that you contact school by 9.00 a.m. on your child's first day of absence.

Please email [BAP.absence@abbeyacademies.co.uk](mailto:BAP.absence@abbeyacademies.co.uk)

## PTFA Christmas Fayre



Although PTFA have been unable to prepare a Christmas Fayre this year, they will be holding Christmas discos for Reception - Year 6 on **Thursday 8th December.** Further details to follow.

Our PTFA are always looking for new members. If you would like to join please contact them at [ptfabourneabbey@yahoo.co.uk](mailto:ptfabourneabbey@yahoo.co.uk)

Thank you for your support.