



## BOURNE ABBEY C of E PRIMARY ACADEMY SEPTEMBER FULL RE-OPENING FREQUENTLY ASKED QUESTIONS

<b>What time is the school open?</b>	<p>Our core hours will be.</p> <ul style="list-style-type: none"><li>• School office 8.00 am to 4.00 pm</li><li>• Main school will be open at different times for different year groups- see below</li><li>• Abbey Ark and Kids' Club 7.30am – 6.00pm</li></ul>
<b>What are the arrangements for dropping off and collection?</b>	<p>Please note.</p> <ul style="list-style-type: none"><li>• Only <u>one adult</u> should bring a child to school or collect them</li><li>• Parents/Carers are asked to ensure that they are mindful of the appropriate social distancing while waiting at the gate and on the playground</li></ul> <p>We have staggered drop off and collection to ensure we can maintain safe social distancing on the playground and to avoid long queues on Abbey Road.</p> <p>Parents/Carers and children are to come in through the allocated gates as detailed in the table.</p> <p>Please note that gates for drop off and pick up are different.</p> <p>We have created a new path and gate to the side of the staff car park, which we are asking Parents/Carers to use.</p> <p>Parents/Carers will bring their child(ren) onto school grounds and the children will either line up with their teacher or be escorted straight to their classrooms. Please collect your child(ren) from the appropriate external door. There will be plenty of people around to guide you.</p> <p>Please stick to the times and gates listed below to allow us to get all children into school as quickly and safely as possible. Please bear with us and remember we have over 600 children!</p> <p>If your children have different drop off times, please drop off towards the end of the earlier time. If your children have different pick up times, please wait on the playground until the later time, ensuring you maintain social distance.</p> <p>Reception Parents/Carers will be able to take their children to their classroom door to support transition but obviously will not be allowed to go into the classroom.</p>

	Gate – to come in with children	Time	Once children have been dropped off, please leave via	Gate to come in to collect	Time	Once children have been picked up, please leave via
Reception Term 1	Abbey Road	9.15	Staff car park	Staff car park	3.15	Abbey Road
Year 1	Abbey Road	8.35 – 8.50	Staff car park	Staff car park	3.00	Abbey Road
Year 2	Abbey Road	8.50 – 9.05	Staff car park	Staff car park	3.15	Abbey Road
Year 3	Manning Road	8.35 – 8.50	Staff car park	Staff car park	3.00	Manning Road
Year 4	Manning Road	8.50 – 9.05	Staff car park	Staff car park	3.15	Manning Road
Year 5	Manning Road	8.35 – 8.50	Staff car park	Staff car park	3.00	Manning Road
Year 6	Manning Road	8.50 – 9.05	Staff car park	Staff car park	3.15	Manning Road

Gates will be opened at 8.30 am and 2.50 pm.

Abbey Ark are to use their usual gate alongside the staff car park. Children from Jolly Giraffes and Happy Hippos whose surnames begin A – I, please arrive at 9.00 am and pick up at 3.00 pm. Those children with surnames J – Z please arrive at 9.15 am and collect at 3.15 pm.

Kids' Club will have their usual access arrangements. Please note that the school car park will be closed to cars from 8.15am and between 2.45 and 3.30pm. Please contact us should you have any access needs.

There will always be a member of the Leadership Team available to support children's safe arrival/departure to and from school.

Please be assured that we will regularly review the arrangements and amend if necessary.

**Does my child have to come to school in September?**

In short, yes. The Government have clearly set out their intention for all children to return to school in September and that this is mandatory. The attendance expectation from the Government guidance is as follows.

*Missing out on more time in the classroom risks pupils falling further behind. Those with higher overall absence tend to achieve less well in both primary and secondary school. School attendance will therefore be mandatory again from the beginning of the autumn term. This means from that point, the usual rules on school attendance will apply, including.*

	<ul style="list-style-type: none"> <li>• <i>parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age;</i></li> <li>• <i>schools' responsibilities to record attendance and follow up absence</i></li> <li>• <i>the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct</i></li> </ul> <p>As a school, we will not be issuing fixed penalty notices to families at this time, but if your child(ren) does not return we will make contact with you to discuss the reasons why. We will work closely with you to reassure you and your child(ren) that we have put in place all the necessary protective measures to enable all of our children to return to school in September.</p>
<p><b>Can Years 5 &amp; 6 children walk home from school on their own?</b></p>	<p>Year 5 and 6 children, with new written permission from a Parent/Carer, may walk home on their own. Teachers will check who has new permission from September.</p> <p>Parents/Carers are responsible for ensuring that pupils understand the need for social distancing in these circumstances. Please email your permission to the school enquiries email address.</p>
<p><b>Will Parents/Carers be able to access school?</b></p>	<p>Parents/Carers will not be permitted to enter the school buildings. If you wish to communicate with the teacher please telephone school or email the enquiries email address (see below).</p> <p><a href="mailto:BAP.enquiries@abbeyacademies.co.uk">BAP.enquiries@abbeyacademies.co.uk</a>      01778 422163</p>
<p><b>I understand that the children will be in their classes. How will that work?</b></p>	<p>The Government states that if schools follow the guidance, we will effectively reduce risks and create an inherently safer environment.</p> <p>In accordance with Government guidance regarding minimising contact between individuals, pupils will be arranged in their class groups. Classroom desks will be arranged in rows, forward facing from Year 2 to Year 6, where appropriate and possible.</p> <p>To minimise mixing, children will play together in their class and eat lunch together.</p> <p>Additionally, we will also minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school. Children will clean their hands thoroughly more often than usual. We will ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach. We will also continue our enhanced cleaning, including cleaning frequently touched surfaces often.</p> <p>It is recognised by the Government that social distancing is particularly difficult with primary aged pupils.</p>
<p><b>What are the arrangements for breaktime and lunchtime?</b></p>	<p>In order to ensure we minimise mixing and contact, breaktimes and lunchtimes will be staggered and children will eat in their classrooms.</p>

	Children will go out to play on a nominated playground at an allocated time to avoid mixing with other groups. Playground equipment will be provided to a group where possible and then cleaned after use.
<b>Will children be able to have a school meal or should they all bring a packed lunch?</b>	<p>Ideal School Meals will be providing school meals. Orders can be placed online in the normal way. Term 1's menu will include cold meal options only. This will allow all children to eat lunch with their peers in their class. Meals will be collected from the kitchen and delivered to the children by their nominated mid-day supervisor. All rubbish will be safely disposed of.</p> <p>The deadline for ordering is Sunday of the previous week. The deadline for the first week back in September is Sunday 23<sup>rd</sup> August.</p> <p>If you have not ordered a school meal for your child you must provide a packed lunch.</p>
<b>Does my child have to wear school uniform?</b>	<p>Children should wear full school uniform from September. Uniform can be ordered in the usual way from KitmanUK on <a href="https://www.kitmanuk.co.uk/product-category/school-college/">https://www.kitmanuk.co.uk/product-category/school-college/</a> or by visiting the shop.</p> <p>Please note that uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal. We will of course take a mindful and considerate approach in relation to families who may be experiencing financial pressures at this time.</p>
<b>Will my child need their PE kit?</b>	Yes, the children will be doing PE regularly and should bring their PE kit to school in September. PE kits will be sent home on Friday each week to be washed ready for Monday.
<b>Should my child bring in their water bottle?</b>	The children will need to bring in a named water bottle of their choice each day. They will bring it home at the end of the day for washing and should bring it back, filled, the following day. Once it is safe to do so, we will return to providing a school water bottle.
<b>Will the children in Early Years and KS1 still receive a healthy snack each day?</b>	<p>At present our suppliers have confirmed that there are no plans for the delivery of the usual government funded healthy snack in September.</p> <p>Children may bring a piece of fruit with them to eat at breaktime.</p>
<b>Will the under 5s still receive free school milk?</b>	Yes.
<b>What can my child bring in from home?</b>	We would ask that as little as possible is sent to school. We will accept book bags/ ruck-sacks, packed lunches, water bottles, a single snack for morning break, inhalers, auto-adrenaline injectors and sun cream, but all items must be named. Anything un-named will be thrown away if we cannot be sure of its owner to prevent contamination. There will be no lost property collection point for un-named items, other than retention in the classroom.

	<p>Some learning will take place outdoors. Please ensure that you provide a sunhat and apply sun cream in the morning before your child comes to school or send them with a waterproof as appropriate.</p> <p>The school will provide books and writing equipment for each child in school and there is no need for children to bring in pencil cases.</p> <p>Please ensure up to date medication (such as asthma inhalers) are in school.</p> <p>We will be sending reading books and learning diaries home with the children from September.</p>
<b>What will the children be learning in school?</b>	<p>We will continue, in September, to teach an exciting, ambitious and broad curriculum in all subjects. Details will be on our website as usual.</p> <p>Our highly skilled teachers will quickly assess where any gaps in children's learning are and high-quality provision, for children of all abilities, will be put in place to close these gaps. There will be an emphasis on reading widely and developing knowledge and vocabulary.</p> <p>We will also focus on PSHE and mental health and wellbeing which will include rebuilding friendships and reintroducing school routines.</p>
<b>Will outside providers teach children in school?</b>	<p>Government guidelines state that teachers in primary schools can work across groups in order to enable a full educational offer. External providers for PE and music will be teaching in school. We have updated our COVID-19 risk assessment for this provision.</p> <p>Peripatetic music lessons will not take place in school for Terms 1 and 2. Lincolnshire Music Service will contact individual Parents/Carers and we will be sending a letter home on their behalf with details of how to register.</p>
<b>My child usually has SEND/intervention support. Will this be available?</b>	<p>Yes. Specialist professionals are able to visit school to support individual children and to fulfil Education, Health and Care Plans.</p> <p>Our SEND team will continue to be in contact with you regarding meeting your child's needs.</p>
<b>My child usually attends sensory circuits, will this still be available?</b>	<p>In order to minimise mixing different groups of children, we will not be running sensory circuits in Terms 1 and 2.</p>
<b>What well-being and mental health support will be available for my child?</b>	<p>There may well be many children, and adults, who are nervous about returning to the school environment and this is completely understandable.</p> <p>Our experience so far is that children are particularly resilient, adapt quickly and have adapted well to changing circumstances and routines. However, we have not taken this for granted and have planned to provide support for children to adjust to the return to school.</p> <p>Our trained mental health and wellbeing first aiders will be on hand to support our pupils. All our staff will provide pastoral support for our children.</p>

<p><b>What hygiene routines will be followed in school?</b></p>	<p>We will ensure we stick to Government guidelines which include avoiding contact with anyone with symptoms, frequent hand cleaning and good hygiene practices, regular cleaning of settings and minimising contact and mixing. We will reinforce with the children on a daily basis the importance of regular effective hand washing, covering coughs and sneezes with a tissue and disposing of it and not touching eyes/nose/mouth with unwashed hands. Posters will be displayed around school for pupils and adults.</p> <p>We would ask that you continue to reinforce these messages at home.</p> <p>Our cleaning team will be on-site to clean during the day and each evening in preparation for the next day with a particular focus on frequently touched surfaces and toilets.</p>
<p><b>What PPE will be available for/worn by staff and children?</b></p>	<p><b>STAFF</b> The DfE state that, 'The majority of staff in education settings will not require PPE beyond what they would normally need for their work, even if they are not always able to maintain a distance of 2 metres from others'. Staff will use usual PPE for intimate care and first aid.</p> <p><b>CHILDREN</b> Children will not be required to wear PPE and we would ask that you do not send them in with face masks.</p>
<p><b>What if I want my child to wear a mask in school?</b></p>	<p>The Government guidance states that masks are for protecting others, and not the wearer. If your child needs to wear a mask because they are ill, please do not send them into school. The guidance also states that children may compromise the spread of infection by the misuse of masks, which they are too young to manage.</p>
<p><b>What procedures will be followed if a pupil or member of staff develops symptoms of COVID-19?</b></p>	<p>We have produced a thorough 'live' risk assessment which will be followed rigorously. If anyone becomes unwell with a new continuous cough, a high temperature or reports a loss of taste and/or smell they will be sent home immediately and advised to follow the <a href="#">COVID-19. guidance for households with possible coronavirus infection guidance</a>.</p> <p>Anyone showing coronavirus symptoms will be isolated immediately in a designated room. If required, they will use the nominated COVID-19 toilet as directed by the DfE.</p> <p>If your child shows any symptoms please <b>do not</b> send them to school and have your child and household tested.</p>
<p><b>What happens with NHS Test and Trace?</b></p>	<p>Schools are required to engage with the NHS Test and Trace process and ensure Parents/Carers understand that they will need to be ready and willing to.</p> <ul style="list-style-type: none"> <li>• Book a test if they are displaying symptoms. Pupils must not come into the school if they have symptoms and will be sent home to self-isolate if they develop them in school</li> <li>• Provide details of anyone they have been in close contact with if they were to test positive for coronavirus or if asked by NHS Test and Trace</li> <li>• Self-isolate if they have been in close contact with someone who develops coronavirus symptoms or someone who tests positive for coronavirus</li> </ul>

	<p>Please remember that all children can be tested, including children under 5 years old.</p> <p>We will ask you to inform us immediately of the results of any test.</p>
<b>What happens if there is a 'local lockdown'?</b>	In the event of a local lockdown and schools are closed, we will be in contact with you and remote learning will be provided for the duration of the lockdown.
<b>How do I report my child's absence?</b>	<p>You should report your child's absence in the usual way by phoning school by 9.00 am and leaving a message. All unexplained absence will be followed up by our admin team as normal.</p> <p>We will follow the usual children missing in education procedures with the Local Authority including our vulnerable children.</p>
<b>My child usually travels to school by taxi. How do I ensure that transport will be in place?</b>	<p>Lincolnshire County Council (LCC) continue to ask that even if children are normally entitled to transport to school or college, that they do not use this or public transport unless they have no other option. Parents/Carers and pupils are encourage to walk or cycle to school if at all possible.</p> <p>LCC will provide transport as close to the <b>normal</b> start and end of the school day as possible.</p> <p>The Government has clarified that pupils on dedicated school transport do not mix with the general public and tend to travel with consistent groups of children. This means that advice to adopt social distancing for passengers on public transport, will not apply on dedicated school transport from the autumn term. It will not be possible to transport pupils exclusively within their school bubbles; there are not enough vehicles available to do this. Where possible, children should still socially distance and/or sit within their school bubbles on vehicles.</p>
<b>Will children go swimming?</b>	Leisure centres remain closed at the moment and it is unclear if and when we will have the opportunity to take the children swimming next academic year. We will keep you updated should the situation change.
<b>Will you be taking the children on educational visits outside of school?</b>	<p>No educational visits have been planned for Terms 1 and 2.</p> <p>We will review this later in the year.</p>
<b>Will after school clubs be running?</b>	<p>We will not be running extra-curricular after school clubs in Terms 1 and 2. This is to minimise the mixing of different groups of children. We may run 'catch-up' sessions after school within class groups.</p> <p>We will review this later in the year and update you.</p>

**The government's parent/carer guidance for returning to school in September can be found at.**

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term>