

ABBEY ACADEMIES TRUST
Executive Headteacher: Mrs S J Moore

20th March 2020

Dear Parent/Carer

ARRANGEMENTS FOR KEYWORKER CHILDREN

As promised, I am writing to give you more specific details regarding arrangements for children of key workers who are attending school from Monday 23rd March.

Firstly, guidance on whether both parents/carers at home are key workers remains very ambiguous. Therefore, I am now **not** specifying that we will only be open to provide care for children of key workers, where both parents/carers are key workers as I said yesterday. **I absolutely trust that you will make the right decision if you need to bring your children to either Bourne Abbey or Colsterworth Schools on Monday.** I know you will always put your own child/rens' safety and that of other pupils and staff first. The Local Authority have asked all schools this morning to be appropriate and reasonable in how we evidence key worker status and suggest that this should be through employment ID or a letter from the employer, so please can you bring this when your child/ren attend. We have created a survey regarding key worker families which we urge you to complete as soon as possible if you think you fall into one of the categories listed by the government. Please follow the link below:

<https://forms.gle/8bBUHv5rFPKvSBUE9>

This link can also be found via the school websites and the school Facebook pages.

Access for both Bourne Abbey and Bourne Elsea Park children will be through the Bourne Abbey gate on Abbey Road (situated to the left of the school building) and onto the Key Stage 1 playground. We ask that the children come straight into school at 8.55am, into the Key Stage 1 hall, to be registered. There will be staff around to direct you. At 3:15pm the children should be collected from the KS1 playground, again access will be through the Abbey Road gate. The gate will be opened at 8:45am and closed at 9:05am and opened at 3:10pm and closed at 3:20pm. If you are a Bourne Elsea Park family, staff from both schools will be around to help and reassure the children.

Access for Colsterworth children, both in and out of school, will be through the main front door at the usual school times. Children will be met by members of staff who will register them.

We ask that the children attend in their school uniform and bring with them an outdoor coat and PE kit. Additionally, can we remind you that the children will need to bring a packed lunch and drink (non-fizzy and not in a glass bottle) with them.

We will of course have emergency contact details and medical information for all children and will ensure there is access to the Elsea Park information at Bourne Abbey. Please do let us know if any contact details are different given the current situation.

As I said in my letter yesterday, we will not be educating the children during this time. Depending on the number of children who attend and the age of the children, we will support them with their homework activities. Please can they bring these to school. We will also ensure there is an active element to the day for exercise and fresh air. Other activities may

include arts and craft, construction, problem solving and thinking skills, music/singing, board games and we will read to the children daily.

Please remember that we will only be able to continue to remain open for your children if we have staff in place, including SLT, Designated Safeguarding Leaders, Site Managers and the cleaning teams to ensure the safety of our children and staff.

If your child/ren currently receive Free School Meals, you will be able to collect your daily pack up next week from Bourne Abbey if your child attends Bourne Abbey or Bourne Elsea Park Schools, or from Colsterworth if your child attends Colsterworth School. More details will be sent later when we have the details from IDEAL Food.

Once again can I thank you most sincerely for the many kind and thoughtful messages you have been sending to me this last week and for your supportive words in person when I have met many of you.

I cannot thank you enough for your patience and understanding in such difficult and challenging circumstances.

Communication with you remains a key priority for me and I know that we will all continue to work together like the geese through these uncertain times.

Please stay safe!

Yours sincerely

A handwritten signature in black ink, appearing to read 'S.J. Moore', written in a cursive style.

Mrs S J Moore
Executive Headteacher