

ABBAY ACADEMIES TRUST
Executive Headteacher: Mrs S J Moore

10th December 2020

Dear Parent/Carer

CHRISTMAS HOLIDAYS

The DfE and Public Health England have asked us to share the following information with you in case a pupil tests positive for Coronavirus (COVID-19) during the school holidays.

If a pupil tests positive for COVID-19 at any time between the end of term and Wednesday 23rd December, you must contact school on the emergency phone number **07591 528082**.

If a pupil at any of our schools tests positive after 23rd December, there is no need to contact school. In these circumstances you should follow contact tracing instructions provided by NHS Test and Trace (<https://contact-tracing.phe.gov.uk/> or telephone 119).

We return to school on Tuesday 5th January and parents/carers should notify us by email to the enquiries address or by leaving a message on the school answerphone if a child is unable to return on that date due to a positive test result or self-isolation.

You will appreciate I do not want staff to be on call, so the emergency phone number will be monitored by me. Please can I remind you that this is only for reporting your child's positive test result and not to discuss COVID-19 worries or symptoms or other school related issues.

Yours sincerely



Mrs Sarah Moore
National Leader of Education
Executive Headteacher