

ABBAY ACADEMIES TRUST
Executive Headteacher: Mrs S J Moore

23rd March 2020

Dear Parents/Carers

Can I take this opportunity again to thank all our families who have taken Mr Johnson's advice seriously. Parents and carers who have presented their children for childcare today are genuine keyworkers with no alternative childcare.

The Senior Leadership Team (SLT) have been able to devise a timetable for staffing this week. We may, of course, need to adapt this plan following the daily updates from Mr Johnson. In order to ensure the safety and wellbeing of our keyworkers' children there will always be a representation of SLT, safeguarding leads and a SENCo on site. The offices of all 3 schools will be staffed every morning while we are able.

We have reiterated the need to keep as far apart as possible, regularly wash hands and if we notice a child is showing any symptoms, we will contact parents/carers immediately to collect them.

We will follow the same procedure at 8.55 a.m. every morning as this worked extremely well – thank you for your support with this. If your child has attended school today you do not need to bring your documents again. If you are a keyworker with no alternative childcare arrangements, and are bringing your child/ren tomorrow for the first time, please can I remind you that we will need proof of your role or a letter from your employer. Once we know how many children we will have each morning we will ensure that we have the correct medical and safeguarding information on a daily basis. Hopefully we have cleared up any questions some of you had regarding Universal Infant Free School meals.

Once again thank you for your support and for the role you are playing in being keyworkers. We will continue to be keyworkers to support you.

As always stay safe.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S J Moore', written in a cursive style.

Sarah Moore
Executive Headteacher