

BOURNE ABBEY CHURCH OF ENGLAND PRIMARY ACADEMY

Executive Headteacher: Mrs S J Moore

Head of School: Mrs S L Buttress

Abbey Road
Bourne

Tel: 422163

15th March 2021

Dear Parents/Carers,

WOW! What a wonderful return to school we have had. Thank you so much for your support in returning to our COVID-19 routines for drop off and collection. The children's arrival at and departure from school would not run so smoothly without your help.

However, can I please remind you of the following:

- Adhere to the times allocated for each year group. If you have children with different drop off and collection times, please arrive towards the end of the first time slot
- Ensure you follow social distancing guidelines whilst entering and leaving the school site and be particularly mindful of pedestrians on public footpaths
- Maintain social distancing when waiting for children to be dismissed from their classrooms
- Ensure that your children remain with you at all times and do not run around the school grounds

Following valuable feedback from parents and carers, arrangements for collecting Year 4 pupils will change with immediate effect:

- Only class 4A will be dismissed into the quiet area as usual
- Both 4D and 4G will be dismissed onto the KS2 playground. Parents/carers should wait on the KS2 playground and not congregate in the quiet area outside Year 6

Staff will be on hand to guide Year 4 parents/carers this afternoon.

We will continue to review the procedures for drop off and collection and welcome your feedback as always.

Please do not hesitate to contact me should you have any questions or worries.

Yours sincerely,



Mrs S L Buttress
Head of School